BAM Booster Club Board Meeting Minutes

Date: September 13, 2014

Attendees: April Cheadle, Joy Archer, John Baker, Michael Silves, Kate Carruthers, Mark Benishek, Andrea Wilson, Jill Beerman

Start time: 9:05 AM

1. President’s Opening Remarks: John called the meeting to order.

* Approved minutes from last month.
* John presented operational statement that Orlando provided - Reviewed cash balance sheet/financial analysis. Consensus of the Board, “we in a very good financial position going into BAMFest”. Treasurer’s report was accepted and appreciated.

1. Communication Director’s report from Joy: Requested clarification of April status on the board in order to complete the web page as either: an advisor or member of the board. It was decided the coach should be a very special advisor to the board. This would maintain a separation of duties and board’s fiduciary responsibilities. Plus, the coach should have her own separate page on the website. April has won the Kerry O’Brien award and is headed to the National Convention for USMS, US Diving, US Polo and US Synchro to receive this award. BIParks will cover her expenses. Joy will send out email with reminders about signing up for BAMFest as either a swimmer or volunteer. Sign up deadline for BAM Fest is October 1st.
2. BAM Fest report from Jill: Orlando and Ana will be on computers for BAM Fest. Mark & Michael volunteered to be relief computer people. It was determined that we need to have another stroke and turn official. Jill has additional people in mind and will contact them this week. April suggested that the Club Assistant person may be of help when it comes time to synch the Club Assistant registration with the Meet Manager software. Mark offered to help if he will be in the office. Remind Allison to check the PO box for paper entries. Mark confirmed we can do “meet mobile” this year. Meet directors to wear bright shirts for BAM Fest to identify them. Board agreed to double the ribbon order so we will have enough on hand for next year. Jill to find out if “medal guy” if coming. April is communicating with PSM to make sure the first time swimmers to get swag bags. Mark confirmed that NW Swim shop will be here for BAM Fest. BISC may send over people to help put in timing pads on meet morning. Meet directors are to double check with Bernadette of BISC regarding sound system. There is another sound system is available if we cannot use the one from BISC. Pegasus will supply coffee on meet morning.
3. Past President Michael’s report: requested 2nd white board for April. April will order.
4. Coach’s report: After some discussion motion was made and approved to allow April to spend $300 between board meetings for team use without prior approval from the board and supporting paperwork provided later.
5. BI parks and Rec Aquatic Director Mark’s report: gave us an update the Parks and Rec will be buying new and improved swim lane lines. He will also email his office staff so Jill & Andrea can get key ring before meet.
   1. John reported a couple team members wanted to know status or feasibility of a fifty meter pool being constructed. The swimming program growth is limited and Olympic size pool would be a big boost to the local economy.
   2. Mark will draft and obtain official response for question of 50m pool and will attach to these minutes.
6. John reported: extra beverages and paper goods left over from summer party. Currently stored in John’s garage. Juice can be used at BAM Fest.
7. Budget Review for 2015 that Orlando provided. The Board discussed travel expenses for April-perhaps BAM board can cover additional expenses like own hotel room. April is currently requested to share room this coming weekend in Florida. Board agreed to add room reimbursement in the budget for sending April to Nationals in 2015. The Board thought BAMFest meet projection should be lowered to 120 participants, which lowers income by $190. This results in revising total income to $10,131. Plus, the Board adding $1000 in expenses to cover the Coach’s room expenses at nationals, increases expenses to $11,389. These adjusted revised original budget net income from ($18) to ($1,258). Given the Booster Club’s strong financial posture, the Board approved the budget.
8. Update on apparel: Jill showed 3 examples of possible team shirts. The board agreed to move forward on the team shirt from JL with the 2 tone, vertical stripes. Silkscreen logo to match the swim caps. No tag line. Gold piping on neckline. JL will send size samples for free to use for 2 weeks. Request samples of the long sleeve as well in case there are some members that want one of the old styles.
9. Final comments: the board talked with April regarding the best way to support her in the coming months so that April can help in sister. It was agreed that April will take every every other weekend off after BAM Fest beginning October 18 and continue through the holidays. We will need subs for Saturday morning practices and they must be 1st aid and CPR certified. Note to team about this to come from Joy to show board’s approval.

Next Meeting Date: October 11, 2014 at 9:00 am.

Meeting adjourned at 10:05am.