**Virtual Booster Club Board Meeting via Zoom** (due to COVID -19 restrictions)

**Date:**  November 23, 2020 (rescheduled from November 18, 2020)

**Attendees:**  Tom Goodlin, April Cheadle (& Mews), Sheila Andrews, Jessica Dubey, Quynh-Anh Nguyen, Sara Tifft, Anne Voegtlen

**Time:**  6:30 pm – 7:35 pm

**President’s Report/Approval of Minutes (Tom)**

It was moved and seconded to approve the draft minutes of our last meeting, held on October 21, 2020.

**Communication Director’s Report (Sheila)**

Sheila had nothing new to report, other than two types of questions coming up for her lately.

The first is her question to the rest of the Board: How should she communicate to people about the Booster Club support for the recent and highly successful parka program?

The second is one that’s been posed to her by swimmers: How should they register and pay for Booster Club dues, if they wish to do that?

These questions were held for discussion after the budget discussion.

**Treasurer’s Report (Sara)**

**Revised Draft Budget for this Fiscal Year:**

Sara submitted a revised Budget and Budget notes, for the Fiscal Year running from September 1, 2020 thru August 31, 2021. Both revisions were dated as of November 21, 2020. The revised Budget still contains some items which are speculative, because the feasibility of those expenditures will depend on the uncertain course of the pandemic. The budget adds dollars for BAM swim caps and subtracts dollars for coach travel and training expenses. A summer social is left in, as a hopeful marker for pandemic progress. Financial aid for swimmers was increased. If actual expenditures and income matched the draft Budget presented at the meeting, the BAM Booster Club’s cash balance at fiscal year-end, August 31, 2021 would be - $141.67.

In our discussion, it was confirmed that only Sara, April and Megan will know who’s getting assistance. We asked April if she could remind BAMmers again that assistance is available, and she will do that.

We discussed whether our draft budget should show a negative number, and agreed that generally it should not. However, Sara considers the budget an evolving thing, subject to change as the year unfolds, and proposes that we manage it during this unusual pandemic year, to result in a small but positive year-end balance. It was moved and seconded that this should be done.

Another budget-related matter came up during Coach April’s report. We discussed whether the Board should amend the terms of our potential financial assistance to swimmers, to include up to 50% coverage of USMS annual fees. It was moved and seconded, and unanimously approved, that we will add this to the potential forms of assistance that a swimmer might request.

**Current Signatories on Kitsap Bank Account:**

Tom and Sara both are now authorized signatories on the Kitsap Bank checking account, based on a resolution passed at our most recent board meeting.  By the same resolution, Rodney Stevens has been removed as a signer on the Kitsap Bank checking account.

**Coach’s Report (April)**

US Masters signups are required of each swimmer who wants to swim with BAM. These registrations are open now and will be open until December 31. There is a financial incentive to coaches to get people to renew their memberships. April also is looking for grants to support BAM, and initially she has approached PNA and USMS.

PNA gave a grant that helped April cover a budget deficit she had developed with Parks & Rec. This removed a bit of the pressure on expense coverage by swim signups alone. It helped cover costs of having Kate back as an assistant coach. It also helped with costs of other necessary items, like better thermometers, extra cones and the like.

April hopes to hear from USMS about that grant prospect within the next couple of weeks.

April confirmed that she and Parks & Rec consider the annual fall BAM registration process as complete. Existing BAMmers are carried over into the new year. A related question was raised about additional members, and April confirmed that we are not yet able to take on new BAM members. This is primarily driven by the continuing limits on pool usage, such as maximum swimmers per lane and maximum numbers of total swimmers under COVID-related restrictions. When we get to a point where we can have 3 swimmers in each lane, April might be able to revisit taking on new BAM members.

The overall schedule of available swim slots has changed slightly, based on signup numbers. The Monday 5am slot is gone. However, the good news for all of us is that April has made her budget for the last two weeks, with existing signup levels.

The year-end BAM schedule will have a holiday closure from December 25 through January 3, 2021. The pool might have limited open times while the BAM program is on break, but that’s still to be determined.

**Other Old and New Business**

**Revisit BAM Booster Club Donations:**

To follow up on Sheila’s questions earlier in the meeting, Jessica suggested that we send out an update on Booster club status, and invite individual donations. Sheila agreed that it’s reasonable to get something out by early December.

**Zoom Party December:**

Jessica, our Meet Director, proposed a way for us to do just that – meet each other in some form of BAM holiday party. The general idea is a Zoom party, offering conversation and games and a chance for people to gather – at least virtually. This would give April a chance to speak to people. It would give all of us swimmers a chance to talk with each other! It would let us honor Don Myrick, a swimmer and good friend we lost this year. And it would let us honor and support the wider circle of losses and challenges experienced by our whole BAM community this year.

Jessica, who may from now on be known as Ruby Dubey, will work on ideas for games and ways of provoking good talk among partygoers. Anne will work on a slideshow of swimming pictures.

The timing: Thursday evening, December 17, 7 pm to 8 pm.

**Next Meeting:** December 16, 2020 at 6:30pm

**Zoom Party:** December 17, 2020 from 7 pm to 8 pm

**Future Board Meetings:** For now, these are set for the 3rd Wednesday of each month, at 6:30pm, via Zoom.

**Attachments:**  Treasurer’s Budget Draft #2, at 11/21/20, for Fiscal Year 2021 (9/1/20 through 8/31/21)

 Notes to Revised Draft Budget

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