

BAM Booster Club Board Meeting Minutes

Date: July 20, 2019

Attendees: Rod Stevens, Marilyn Gottlieb, April Cheadle, Quynh Ahn Nguyen, Jessica Dubey, Sheila Andrews, Sara Tiff

Time: 9:00-10:30 am

Summary of Assignments:

April

1. Get estimate of upcoming expenses for Kate and Stretch's training and travel

Quynh Ahn

1. Check with board members to help with last minute shopping and set up
2. Send out Evite for party

Marilynn

1. Run the election for board members

Jessica

1. Check with Sara Bullock for timers
2. Work on the budget

Rod

1. Finalize by-law changes and set up online meeting to approve

Treasurer's Report – Sara

We have plenty of money. Things to be done with the money:

1. April should contact Sara for any reimbursements or to pay for anything up front.
2. Use it to buy new caps (every two years expense) and other equipment
3. Provide more scholarships
4. Have after practice "coffee time" once a month
5. April should get back to the board with amounts needed for Kate and Stretch training and travel
6. \$800 will be contributed to the Parks District for equipment usage

Election

Marilynn will work with Jessica to coordinate the election for board member position.

1. Send out a notice of seeking nominations for the vacancy of Vice President
2. Allow a week or so, until we have candidates. Set up ballot for Vice President choices, as well as the other positions that have been appointed since the last election (treasurer, meet director, member at large and communications). Send out ballot for voting.
3. After one week allowed for returning ballots, tabulate the results.

Summer Party – Quynh Ann

1. Things are set up for the party. Evite needs to be sent out with RSVP
2. Have options for attendees to help with set up or clean up
3. Find board members to go to Costco and Safeway the day of the party.

Communications – Sheila

1. Mail Chimp is now set up for email communications

BAM fest Report – Jessica

1. Will check with Sara Bullock for timers
2. Will refer to budget from last year

By-Law Changes

1. The position of Vice President will be one year, and move into the President position for the following year.
2. “Member at large” position for the board, will be flexible as far as duties and possibly work into one of the regular positions. This will replace the current “at large” position which was actually the Past President.
3. Other specific changes are listed in the attached email from Rod, and will be finalized before the online meeting.

Next Meeting: August 17th at 9am